

## **Unit Website Initiative Launch Date announced!**

Your CAP Leadership Team is happy to announce that, beginning **7 February**, NHQ will offer a 3<sup>rd</sup> party hosted website Content Management System **to each unit, free of charge!**

### **What are the benefits of the new hosted solution?**

- Allows units with limited resources the ability to establish unit web sites without absorbing the costs with local funds. For those who already have established web sites, these benefits will be available upon migration.
- Just as members are able to view the public facing [gocivilairpatrol.com](http://gocivilairpatrol.com) site as well as log onto eServices, units will have the ability to retain localized sites, processes and protected (login) pages behind their public facing site.
- Proper security protocols will be in place to safeguard content from vulnerabilities and hacks.
- Enhances CAP branding efforts through alignment with [gocivilairpatrol.com](http://gocivilairpatrol.com) template.
- Provides continuity of web management; reducing issue with orphan websites which are especially vulnerable to hacking attempts and are the most likely to not comport with the CAP branding requirements.
- Ensures that an automatic and secure backup process is in place.
- Provides a responsive web design that will render on computers, tablets and phones.

### **What type of capabilities will be available in the new CMS?**

- The unit website template is being modeled after the [gocivilairpatrol](http://gocivilairpatrol.com) format. All capabilities that are available on [gocivilairpatrol](http://gocivilairpatrol.com) will be available on the unit CMS as well. A few of the most often used capabilities are listed below:
  - Events Calendar
  - Feedback Module
  - Press Release
  - Photo Album
  - Site Map
  - Resources and Links

### **Is the new hosted solution mandatory?**

- Yes, the CAP Leadership Team has mandated that all new websites will be stood up and established sites migrated to the new system. Due to the level of effort involved in migrating established sites, there is no expectation that established sites will immediately be moved to the new CMS on 7 February. Website owners will be asked to begin planning their migration, however target date for completing migration across all CAP units has not been determined. The goal is to initially stand up those units that have asked to participate as early adopters with others to follow as familiarity with the CMS grows. Leadership will determine and communicate a target date later in the calendar year. To be clear, the target date will be communicated this year, but there is no expectation that all migration will have been completed in 2019.

### **Once my unit requests a site, how long do we have to go live on the new CMS?**

- There is no imposed deadline for “go live” after you receive access to the CMS. We would encourage you request early so that you have time to familiarize yourself with the new capabilities and plan for your migration.

### **Where will we find the more information on the CMS such as training materials, how to make a request for a site for my unit?**

- Training materials and information regarding how to request access to the CMS will be posted to the IT page in eServices no later than 1 February.