

OPEN COCKPIT: OCT-DEC 2010

Wreaths Across America: Since 2007, CAP has teamed up with Wreaths Across America to place Christmas wreaths on veterans graves at nearly 500 locations across the country and overseas. This also helps out our squadrons by providing funds for their operations. For every wreath donated, \$5.00 is returned to the squadron that sold the sponsorship. All squadrons are pre-enrolled this year, so please call Wreaths Across America at 877-385-9504 to get started, or, if your squadron would rather not participate, please visit the CAP Wreaths Across America website to donate a wreath for a veteran's grave at <http://www.wreathscrossamerica.org/cap-members-landing-page.html>. CAP Website: http://members.gocivilairpatrol.com/cap_national_hq/fundraising/2010_wreaths_across_america.cfm

GOVERNMENT RELATIONS

Government Relations Consultant: Col John Swain – dcoffice.cap@verizon.net

Legislative Team Leader: Lt Col Jeffrey Wiswell – jeff.wiswell@wiswellgroup.com

Appropriations: In September the Senate Appropriations Defense Subcommittee restored \$4.5 million to CAP's Operations and Maintenance budget as part of the FY 2011 Defense Appropriations Act, while the House did not. This restoration will allow CAP to support the Air Force and our communities with the same level of support as in the previous year. Ten Senators are reported to have supported the restoration, which is likely a record for CAP. A Defense Appropriations Conference Committee, with representatives from both houses, will work out the differences between the two bills sometime after Congress returns from the November elections. POC: John Swain – dcoffice.cap@verizon.net.

Congressional Gold Medal: Bills to award a single Congressional Gold Medal in recognition of CAP's volunteer service during World War II have been introduced. In the Senate the bill is S. 3237 and in the House H.R. 5859. Sens Tom Harkin (IA), Daniel Inouye (HI), Mike Crapo (ID) and Michael Bennet (CO) are Senate cosponsors, and Congressman Bob Filner (CA) introduced the bill in the House. A large number of cosponsors, however, are needed for both bills (2/3rds of the House and the Senate) before either will be considered by the relevant committees. CAP members interested in helping with this most important effort are urged to contact their two senators and representative to ask them to be co-sponsors. Without a massive effort by CAP members contacting their congressional offices, CAP will not get the necessary co-sponsors needed. CAP members are also asked to follow up with their contacts to ensure that those offices have agreed to be cosponsors and are not simply waiting for the committees to take action (which is not helpful). If enough cosponsors are not found before Congress recesses for 2010, both bills will be reintroduced in the new 112th Congress in January 2011. Website: http://members.gocivilairpatrol.com/cap_national_hq/gold_medal.cfm POC: John Swain – dcoffice.cap@verizon.net.

World War II-Era Members: We continue to work to identify CAP members who served as senior members (at least 18 years old) with the organization between 1 Dec 1941 and 15 Aug 1945, whether now living or deceased. This effort is made in anticipation of a bill before Congress that, if passed, would recognize CAP with the Congressional Gold Medal. It is possible candidates will need to substantiate their CAP service through letters or other written materials. If you know of any who would qualify, you can register candidates directly online at http://capmembers.com/cap_national_hq/gold_medal.cfm. POC: Holley Dunigan – hdunigan@capnhq.com or 877-227-9142, ext. 236.

Homeland Security Legislation: CAP's homeland security bill is currently awaiting action in the Senate Homeland Security and Government Affairs Committee. It passed the House in the summer of 2009. CAP members who want to support this bill can contact any of the following Senators to urge them (and the Committee) to take immediate action on this bill during the upcoming post-election session. The relevant Senators are Lieberman (CT), Levin (MI), Akaka (HI), Carper (DE), Pryor (AR), Landrieu (LA), McCaskill (MO), Tester (MT), Burris (IL), Kaufman (DE), Collins (ME), Coburn (OK), Brown (MA), McCain (AZ), Voinovich (OH), Ensign (NV) and Graham (SC). POC: John Swain – dcoffice.cap@verizon.net.

MISSIONS DIRECTORATE

Interim Director: John Desmarais – jdesmarais@capnhq.gov

Senior Advisor/Operations: Col Michael J. Murrell – mj.murrell@gmail.com

Saves: Fiscal year 2010 ended up being an incredible year for search and rescue mission saves — CAP was credited with saving 112 lives across the country! Though not the highest number of yearly saves in our history, it is still an incredible achievement. Thanks to all of our dedicated volunteers in the field. POC: John Desmarais – jdesmarais@capnhq.gov.

Operations while under Continuing Resolution: Until the final appropriations bill is approved, CAP must operate with a constrained budget. For Operations, this means we have only been able to post funds for first quarter flight training, cadet orientation flights and other missions. We will post for the rest of the fiscal year as soon as funds are available. POC: John Desmarais – jdesmarais@capnhq.gov.

Stan/Eval: The reinstatement of Flight Clinics for ALL CAP pilots — even those who are not current and who are not mission pilots — is one of many Stan/Eval programs that were strengthened at the 2010 Winter National Board Meeting. Look soon for a pamphlet on the new Flight Clinic program. Features include attendance for ground only or ground and air; however, the ground phase must be completed in order to receive credit for attending the activity. The ground phase must include instruction in: flight rules and regulations, flight procedures, flight operations and safety. Flight Clinics are intended to offer instruction only, including FAA flight review, instrument competency checks and other instructional requirements. They are not intended to train observers or pilots in search and rescue or to train student pilots for private pilot certificates. CAPF5s are acceptable, as well, but should not dominate the flight assignments. Funding should be available from a wing's practice SAR/DR funds with the wing commander's approval. POC: Lt Col Leslie Vazquez – dov@leslievazquez.com.

Advanced Digital Imagery System (ADIS): Following approval by National Headquarters of the proof of conception on 28 Sept 2010, the ADIS Team is moving to the second phase in developing a Requirements Document and National Implementation Plan, identifying working groups to develop systems, documentation, policy, training, specialty rating, checklists, procurements and procedures. POC: Maj Tom Vreeland/ATG Team – tvreeland@taconic.net.

ARCHER: At FEMA's request, CAP provided hyperspectral imagery of the Four Mile Canyon fire area to assess whether ARCHER might be used for environmental impact purposes other than just looking at the apparent destruction following a disaster. While FEMA seemed to be very happy with the product, no formal feedback has yet been provided. POC: Capt Paul Carter/ATG Team Leader – paulacarter70@yahoo.com.

Communications: The Communications Team, National Commander and NRCG have been working to get all repeaters installed and operating by 30 Sept. Their work has included establishing guidelines for the re-allocation of repeaters or for waivers. Additionally, the Comm Team continues to find viable means for delivering digital imagery and data via VHF and soon will begin to work with the ADIS Team. POC: Lt Col Michael Marek – michael@themareks.com.

Glider Program: Groups have been established to update glider operations policy and procedures and review the glider portion of the cadet orientation glider flight syllabus. POC: Col Mike Murrell – mmurrell@cap.gov.

Aircraft Ground Handling Video Training Reminder: By 30 Sept, all CAP Pilots should have completed the Aircraft Ground Handling video training in order to remain current. This annual training is automatically recorded in Ops Quals when a member completes it online, or units can also administer the training locally by following instructions available online. If this deadline was not met, Ops Quals will show an expired requirement. Though some wings have already been in the habit of requiring their check pilots to verify this training prior to conducting annual Form 5s, this requirement is being incorporated into CAPR 60-1 as an annual obligation to maintain flight currency. Members who need to re-accomplish this

training or units that want to download and present the training can get what they need in eServices at: CAP Multimedia/Aircraft Ground Handling Video Training.
<https://www.capnhq.gov/CAP.eServices.Web/Default.aspx>

New Ops Brochure and Updated CAPabilities Handbook: A brand new Operations brochure is now available. It is ideal for distribution to potential customers at conferences, exhibits, air shows etc. It can be ordered by unit commanders through the eServices “CAP Materials” ordering link.
<https://www.capnhq.gov/CAP.CAPMaterials.Web/MaterialRequest.aspx>

CAP has also updated the CAPabilities Handbook. It is designed for customers who need detailed information on CAP capabilities and how to formally request CAP support. Usually 1-2 handbooks per customer agency is all that is required. The Operations brochure is less expensive to produce and will generally meet 90% of our customers’ general information requirements. Both of these publications are also available for viewing and download at:
http://members.gocivilairpatrol.com/forms_publications_regulations/other_publications.cfm

SAFETY

NHQ Safety: Frank Jirik – safety@capnhq.gov

National Safety Officer: Col Bob Diduch – safety@capnhq.gov

Addition of cadet safety officers: Following approval by the National Board, cadet safety officers, as assistants, have been added to all levels of Civil Air Patrol. Look for specifics on training and education in the near future, including safety badges and devices to be defined by the uniform committee. The National Safety Team views this as a big success for CAP’s safety program. POC: National Safety Team – safety@capnhq.gov.

Changes to introductory safety training: The National Board has approved changes to introductory safety training that will affect both old and new members, a move designed to enhance CAP’s safety culture. New members will need to complete introductory safety training as part of their Level I requirements, while cadets will complete introductory safety training in conjunction with their Curry Achievement. With the permission of the National Board, the National Safety Team is replacing the “Basic Safety Course” with “Introduction to CAP Safety for New Members,” accessible through eServices in the safety computer-based training modules in the ONLINE SAFETY BRIEFING application. NHQ IT is building the program for easy access through the Level I foundations website and adding it to the tools on the Curry Achievement screen for ease of tracking by cadet activities officers. This same course also meets new members’ requirements for initial ORM training. Current CAP members will also be required to take this course before 31 Dec 2010; while some of the material may seem redundant, the course includes some additional education information that reinforces the safety view that “KNOCK IT OFF” is acceptable by any member identifying risk or eminent danger. POC: National Safety Team – safety@capnhq.gov.

CHAPLAINCY

Chief of Chaplain Corps: Ch, Col Whit Woodard – wwoodard@cap.gov

Chaplain Corps Personnel

Chaplains: 556

Character Development Instructors: 327

Flight Time: Values for Living (CAPP 265-2, Vol. 3): This new publication is now available online at http://members.gocivilairpatrol.com/forms_publications_regulations/pamphlets.cfm. POC: Tracy Harris – tharris@capnhq.gov.

CAPP 221 Series: (Includes 221, 221A, 221B and 221C) Updated pamphlets will be published soon.

EDUCATIONAL PROGRAMS DIRECTORATE

Director: Jim Mallett – jmallett@capnhq.gov

Senior Advisor/Support: Col Joseph “Skip” Guimond – jguimondjr@verizon.net

Professional Development POCs: Bobbie Tourville btourville@capnhq.gov and Col Bryan Cooper ThorGodofThunder@verizon.net.

National Staff College: The 2010 NSC, directed by Lt Col Amos Plante, was held 16-24 Oct at Maxwell AFB, with 70 students attending. Thanks to all the wings and regions that sent vans to support this event. For more information, go to www.capmembers.com/nsc2010.
POC: Bobbie Tourville – btourville@capnhq.gov.

Level I Requirement: New members may complete their Introduction to Safety Training (IST) when they visit the Level I page at the CAP University website. A tile for the course has been added to take the user to the eServices homepage. Once logged in, the user can select Online Safety Briefings and go to the IST course. POC: Bobbie Tourville – btourville@capnhq.gov.

PD Tip of the Week: Professional Development is introducing a “PD Tip of the Week” on the CAP University web page with tips and tools for CAP PD officers at all levels. The page will be updated every Friday and can be found at http://www.capmembers.com/cap_university/. POC: Joe Piccotti – jpiccotti@capnhq.gov.

CAP Officer Basic Course: The OBC graduated 1,785 students in FY10. This compares favorably with the 296 students who completed ECI over this same time period. Additionally, 1,503 Davis Awards were conferred in FY10, as compared to 883 in FY09. POC: Bobbie Tourville – btourville@capnhq.gov.

e-Learning POC: Don Hines/NHQ Chief – dhines@capnhq.gov.

CAP Officer Basic Course (COBC) on Blackboard Learning Management System: Completion of the new online COBC facilitates progression through Level II of the Senior Member Professional Development Program. Since the course was launched earlier this year, the slots have been continually filled, but the wait time to start the course is now less than a month. Those in Level II training who want to enroll in the course can simply e-mail their names, CAPIDs and e-mail addresses to officerbasiccourse@capnhq.gov, which will generate a response with the anticipated course start date. Anyone who has sent an enrollment request for the online OBC and has not received a response or needs more information should contact CAP NHQ. POC: Ron Olienyk – rolienyk@capnhq.gov.

Other CAP e-Learning Initiatives: Different specialties have begun developing training/education courses that will be hosted on a new dedicated server at National Headquarters using the Moodle Learning Management System. The new server was recently received, and it will be up and running in the near future. The Southwest Region already is working to put together training courses that will take full advantage of the exceptional training opportunities that Moodle and the new server will provide. Those considering developing online courses or training sessions should contact CAP NHQ for help and access to the Moodle system or our current Blackboard system. While class sizes will be limited initially, based on CAP’s current Blackboard license capacity, this is an excellent opportunity to develop and present new courses for innovative training and professional development opportunities for CAP members. POC: Ron Olienyk – rolienyk@capnhq.gov.

CAP Knowledgebase: The CAP Knowledgebase has a review function that can be set to automatically place answers in review status. Typically, answers are set for review on a six- month cycle or in conjunction with an upcoming event, such as publication of a new regulation. During this review process, broken links are sought and the answers are reviewed to make sure information is

still accurate and relevant and the cited source documents are still valid. With more than half of the 2,000 answers currently in Knowledgebase being viewed each day, all members are encouraged to participate in this review process by reporting broken links or information thought to be inaccurate. Your timely feedback and input may help hundreds of other CAP members stay abreast of important changes and help many new members learn to perform their jobs. Please provide feedback by using the "Ask a Question" tab at

http://capnhq.custhelp.com/cgi-bin/capnhq.cfg/php/enduser/site_fdbck.php. POC: Don Hines – dhines@capnhq.gov.

Aerospace Education POCs: Dr. Jeff Montgomery/ NHQ Deputy Director – jmontgomery@capnhq.gov and Lt Col Mike McArdle/National Commander's Advisor – michael.mcardle@att.net.

AE Summit 2010: The 2010 AE Summit was held 2 Sept at the National Board and Conference in San Diego, CA. Twenty region and wing AE officers attended and took inventory of present and future CAP AE policy/regulations, programs, products, partnerships and initiatives. POCs: Dr. Jeff Montgomery – jmontgomery@capnhq.gov and Lt Col Mike McArdle – michael.mcardle@att.net.

Aerospace Dimensions Modules: The six Aerospace Dimensions modules have been updated to offer cadets a modernized, expanded text. The revised second edition will continue to provide the introduction to aerospace education for Phases I and II of the cadet program. The new modules are now being included in the cadet new member packet and will be distributed to CAP units in October. For information on the transitional plan from the old to the new modules, including the impact on cadet achievement tests, please see the [cadet AE website](#). With aerospace being an ever-changing field of study, this revision of the 2000 edition will improve the worth of the product not only for CAP cadets, but also for students across the country who use this National Academic Standards-aligned product in the classroom. AEMs and teacher senior members will be receiving this revised set of modules to continue to promote AE as a school science, technology, engineering and math (STEM) subject and career motivator. POC: Dr. Jeff Montgomery – jmontgomery@capnhq.gov.

Aerospace Education Officer Schools: Three schools were held this summer; 85 students — squadron, group, wing and region AE officers from 31 different wings — completed the course work at either the National AEO School at Pensacola NAS, FL, the GLR AEO School at Dayton, OH, or the MER AEO School at Baltimore, MD. Attendees graduated with a clearer understanding of AE officer responsibilities and a completed annual "plan of action" for immediate approval and implementation in the units. For more information on these schools, go to the "Announcements" tab at www.capmembers.com/ae. POC: Dr. Jeff Montgomery – jmontgomery@capnhq.gov.

Aerospace Connections in Education Program: Entering the 2010-2011 school year, the K-6 ACE program continues to grow — from 6,500 students last year to more than 10,500 students this year. This number represents more than 375 elementary educators in 85 schools and 30 states who will be implementing this aerospace-themed, grade-specific program, which focuses on academics (emphasizing STEM subjects), character education and physical fitness — in alignment with National Academic Standards of Learning. The ACE Program is being endorsed by the Air Force Association (which promotes elementary STEM programs through the AFA chapters), the ROTC Arnold Air Society and Silver Wings Elementary STEM Orientation (ESO) Program. For more information, go to the ACE link at www.capmembers.com/ae or contact ace@capnhq.gov. POC: Angie St. John – astjohn@capnhq.gov.

Teacher Orientation Program (TOP) Flights: In FY10, TOP Flights put more than 200 teachers in the air, courtesy of more than 15 wings. Wings are encouraged to expand TOP. Guidelines are posted at the TOP Flight link at www.capmembers.com/ae. POC: Judy Stone – jstone@capnhq.gov.

Aerospace Education Members Online Membership: Any teacher interested in becoming an AEM can apply for membership online by going to www.capmembers.com/joinaem. POC: Debbie Dahl – ddahl@capnhq.gov.

Aerospace Education Excellence Award Program: The hands-on AEX program, which annually promotes AE to more than 40,000 CAP adults, cadets and students across the country, is available to CAP units and teacher members. Each unit or AEM wanting to participate must register through eServices at <https://www.capnhq.gov>; select "AEX." The application, award completion report and information on the 2010-11 program are posted at the AEX links at www.capmembers.com/ae. POC: Debbie Dahl – ddahl@capnhq.gov.

Aerospace Education Newsletter: The AE Newsletter is now published quarterly and contains AE news, current and upcoming events, member articles and lesson plans/activities. Submissions about outstanding CAP members and programs, as well as "Region to Region" AE-related events, are welcome. Find the latest editions at http://members.gocivilairpatrol.com/aerospace_education/stay_informed/index.cfm. The Fall Quarter issue focuses on CAP Senior Member and USAF Col Eric Boe, the astronaut who will pilot the final mission (STS 133) of the Space Shuttle Orbiter *Discovery*, scheduled for liftoff to the International Space Station on 1 Nov. The flight precedes the final planned Space Shuttle mission (STS 134) that will use the orbiter *Endeavor*. Boe was a CAP cadet who, like many other successful Americans, epitomizes the worth of CAP's youth development programs. POC: Judy Stone/AE Newsletter Editor – jstone@capnhq.gov.

Aerospace Education E-NewsBrief: The AE E-NewsBrief provides monthly updates about current and upcoming AE events, contests, awards and grants, plus useful websites to assist AEOs, AEMs and senior member educators who are working on AE programs in their units, schools and communities. See http://members.gocivilairpatrol.com/aerospace_education/stay_informed/ae_newsbriefs.cfm. A one-stop AE resource, the E-NewsBrief is easily shared with other youth development organizations. Submissions are welcome. POC: Judy Stone/AE E-NewsBrief Editor – jstone@capnhq.gov.

Air Force Association/CAP Aerospace Grants: The AFA provides \$22,500 annually for CAP members to conduct projects to promote STEM subjects and careers in aerospace. Grants of \$250 are awarded in four cycles during the year: March and September cycles fund grants for AEMs and other teacher members of CAP, and June and December cycles fund grants for CAP units. For more information, go to the link at http://www.capmembers.com/aerospace_education/. POC: Susan Mallett – smallett@capnhq.gov.

Cadet Programs POCs: Curt LaFond/NHQ Deputy Director – clafond@capnhq.gov and Col Craig Treadwell/National Commander's Advisor – Col.T@maine.rr.com.

National Staff Changes: Now a member of the CAP Board of Governors, Lt Col Ned Lee has stepped down from his role as the National Commander's Advisor for Cadet Programs. Over the past three years, Lee has been tireless in promoting *Learn to Lead*, equipping local leaders with tools to support the "Tuesday night" cadet meeting and advocating for partnerships with other cadet organizations. He crisscrossed the country and even the Atlantic — twice! — in support of numerous NCSAs. If you've ever been to a banquet emceed by Lee, you know the proper show of acclaim for his devotion to the cadet program is a hearty "Huzzah! Huzzah!" Succeeding Lee is Col Craig Treadwell of Portland, ME. Treadwell has commanded several encampments, directed numerous leadership academies, led a National Flight Academy and commanded a composite squadron and a wing. Another tireless and highly-experienced supporter of cadets, Treadwell comes from the Northeast Region, where he has been serving as the DCS for Cadet Programs.

Summer Mailing: By now, every cadet and composite squadron, DCP and National Board member should have received a special mailing from NHQ containing the *Learn to Lead* texts and other materials. Commanders who have not received the package should contact NHQ. POC: Neil Probst – nprobst@capnhq.gov.

Cadet Regulation: CAPR 52-16, *Cadet Program Management*, was posted this summer for public comment. After reviewing more than 80 suggestions received from the field and incorporating

several of them, a final draft is now being presented to senior leadership for approval. Once approved, the final version will be posted to the web, and the new version will take effect about one month later to allow the cadet community time to become familiar with it. Please watch the [Cadet Blog](#) for details. POC: Curt LaFond – clafond@capnhq.gov.

National Cadet Special Activities for Summer 2011: Watch ncsas.com for information about next summer's outstanding slate of cadet activities. Interested cadets and seniors will have until 15 Jan to apply. Wing DCPs will want to familiarize themselves with the approval and slotting procedures found on that site. POC: Joe Curry – jcurry@capnhq.gov.

College & Flight Scholarships: Qualified CAP members have access to more than \$300,000 in college and flight scholarships. Of special interest is CAP's partnership with the USAF Academy Prep School, a program for every 12th-grade cadet who wants to attend the Academy. To apply, or for more details, see the [scholarship website](#). POC: Steven Trupp – strupp@capnhq.gov.

Civic Leadership Academy: CLA is a CAP national activity for cadets interested in politics and careers in public service. Cadets participate in behind-the-scenes tours and briefings at the Capitol, Supreme Court, State Department, Pentagon, CIA, FBI, Arlington National Cemetery and more. This year's academy will be held concurrent with the 2011 winter National Board meeting, 26 Feb through 5 March. In October, NHQ will contact the commanders and DCPs of those wings that had cadets apply for CLA, asking the commander to approve or deny the cadet's application. For more information, please see the [CLA website](#). POC: Steven Trupp – strupp@capnhq.gov.

National Character and Leadership Symposium: NCLS is the nation's premiere venue for discussing character and leadership. Each February, CAP sends four outstanding cadet officers to this annual activity, hosted by the USAF Academy. CAP is evaluating cadet applications and in December will announce selections. For more information, please see the [NCLS website](#). POC: Steven Trupp – strupp@capnhq.gov.

CyberPatriot III: The Air Force Association has created the largest and fastest-growing high school cyber defense competition ever, and all CAP squadrons were invited to participate. Registration closed on 8 Oct. The program is for cadets interested in computer science, especially network security and hacking. In the competition, teams of five cadets defend their network from simulated attacks launched from a central server. Of the 476 teams signed up for the All-Services Division of CyberPatriot III, 150 are CAP teams. We wish our CAP teams the best of luck in their quest to become the 2011 National CyberPatriot III champions. For more information, see www.capmembers.com/Cyber.

Cadet Achievement Tests Online: As a reminder, cadets are eligible to attempt their achievement tests online at a time and place of their convenience through the Cadet Achievement Test system in eServices. The new system automatically pushes the cadets' test scores to eServices' Cadet Promotions Application, thereby making the testing officer's job a lot easier. However, milestone award exams remain closed-book and available in hard copy format only. For details, please see capmembers.com/cato. POC: Neil Probst – nprobst@capnhq.gov.

National Cadet Advisory Council: During the Summer National Board meeting, the NCAC synthesized long-term cadet program objectives and specific term goals, actively addressing two topics. First, the NCAC is examining social media from a character development perspective, seeking ways to encourage professional and ethical cadet behavior. A representative from the NCAC serves on the National Board Social Media Committee, providing communication in both directions. Second, the NCAC is helping foster good working relationships with other cadet organizations to share best practices, improve use of limited resources and broaden cadets' horizons. POC: C/Col Jeremiah Coogan - jeremiah.coogan@cac.cap.gov.

Cadet News Quiz: So much is going on in Cadet Programs that it can be hard to keep up. We've created a short Cadet News Quiz that allows everybody in the cadet community to test their

knowledge about what's new in the cadet world. To participate, please see www.capmembers.com/CadetNewsQuiz.
POC: Joe Curry – jcurry@capnhq.gov.

FINANCIAL MANAGEMENT

Chief Financial Officer: Susan Easter – seaster@capnhq.gov

National Finance Officer: Col Warren Vest – nfo-vest@comcast.net

IRS Correspondence: Do not be alarmed if you have received a notice from the Internal Revenue Service over the summer. These notices are the IRS' attempt to inform all tax-exempt entities of the changes in filing requirements for IRS Form 990, and, in some cases, units that have been deactivated for decades are receiving them. All units were included in the consolidated Group IRS Form 990.

Some wings and units have received letters from third parties attempting to solicit business from organizations the IRS has determined will be eliminated. We are working with the IRS to address the issue of subordinate EINs. Your unit or wing is a tax-exempt entity and will not lose your tax-exempt status. CAP is and will remain a tax-exempt organization with the EIN 75-6037853.

Please continue to forward all notices received to cap990@capnhq.gov or fax to 334-953-4285

FY10 Audit: With the FY10 external audit underway, wings may be contacted directly by the external auditors to request copies of financial data, such as finance committee meeting minutes, internal financial reviews, invoices, etc. If you have any questions, please contact the Wing Financial Analyst assigned to your Wing.

Financial Management Guide: A new version of the [Financial Management Guide](#) is scheduled to be published later this month after the revision to CAPR173-1 receives final approval. The updated version will be posted on the FM web page for reference.

QuickBooks Upgrade: QuickBooks will be upgraded to the latest version in late November or early December. Your WFA will contact you with further details when the date is finalized.

LOGISTICS DIRECTORATE

Director: Gary Schneider – gschneider@capnhq.gov

Team Leader: Major Christopher Klein – cklein@cap.gov

Contracts Awarded: LGC and Membership Services are working with TMA Resources to field the Personify association management Software (AMS) platform. Once fully developed, AMS will help leverage the wealth of information we have on file regarding our members and their unique talents and qualifications. An executive level meeting is planned in the not-too-distant future with CAP and TMA Resources to review progress toward implementing the program and in achieving our go-live target date of March/April 2011. POC: Bud Hemphill – bhemphill@capnhq.gov.

NHQ Renovations: The renovation is complete, including new furniture. LGC and Creative Services worked hand-in-hand to outfit the conference room with state-of-the art audio visual equipment, a system that includes audio and video feeds as well as a full range of Internet streaming. POC: Bud Hemphill – bhemphill@capnhq.gov.

Vehicle Fleet: Once again in the final hours of FY10, the Air Force provided end-of-year funds to purchase new vehicles. In anticipation, LGT was prepared with a plan and a contract, so we were able to purchase 62 new vans, trucks and SUVs with less than two days to go in FY10. The initial FY10 buy was for 37 vehicles, but additional end-of-year funding brought the total buy to 99 vehicles. This year's vehicle buy strategy continues to focus on eliminating older vehicles. While the bulk of new vehicles will most

likely be 11-/12-passenger vans, CAP will continue to replace a few SUVs and pickup trucks. This year's buy likely will be filled by 2011 model year vehicles; some manufacturers did not produce a full line of 2010 vehicles. During the month of August we achieved "Zero" unreported vehicles, thanks largely to the added emphasis received from Maj Chris Klein. POC: Duane Schultz – dschultz@capnhq.gov.

Aircraft Fleet Modernization: CAP will soon be adding 12 new Cessna 182T aircraft, equipped with the Garmin G-1000. These aircraft were purchased with FY10 funds. Three of those will have turbocharged engines, which will go to wings that operate in higher elevations.

Refurbished aircraft are in the field and receiving rave reviews. One refurb bird will soon go to Puerto Rico; another has gone to the Middle East Region; and a third has been flown to Tennessee. The Minnesota Wing will receive the fourth refurb. We have identified two 206s for refurb in 2010. Equipped with new engines, refurb birds receive the CAP paint scheme and upgraded interiors plus a new avionics package, complete with the Garmin 430 GPS, XM weather and Aspen EFD 1000 Pro Evolution Flight Display. POC: Dan Daniel – ddaniel@capnhq.gov.

Consolidated Maintenance: We currently have 51 wings, or 97% of our aircraft, in consolidated maintenance. The Washington Wing will be our final wing and should be under contract in the next few weeks. POC: Dan Daniel – ddaniel@capnhq.gov.

Web-Based Property & Accountability Management System: Since going under ORMS, survey audit and compliance inspection results have been good for the most part and show improvement in property management. Wing financial analysts are now doing follow-up during their visits, selecting property items at random for verification. Added emphasis is now being placed on reports of survey and retirements. Col Charles, CAP/LG and CAP-USAF/LG met in October to review both the report of survey and assessment processes. POC: K.C. Jones – kjones@capnhq.gov.

NHQ Mailroom: Spring and summer are particularly busy for the mailroom, with increased special activities and preparation for the National Conference, NEC and the BOG meeting. In addition to routine mail operations, the mailroom has packaged and processed more than 128,000 recruiting items, AE items and CAP forms, pamphlets and certificates. The mailroom staff just geared up for three major mailings: one going to all units, another for AE and one for Cadet Programs totaling more than 3,600 packages. POC: Bob LePage – rlepage@capnhq.gov.

PLANS AND REQUIREMENTS DIRECTORATE

Director: Johnny Dean – jdean@capnhq.gov

Senior Advisor/Support: Col Joseph "Skip" Guimond – jguimondjr@verizon.net

New Wing Administrators: Please welcome our new wing administrators in Montana, Washington, D.C., Hawaii, Wyoming and South Dakota. They are, respectively, Teresa Conner, Paul Cianciolo, Rich Hargrave, Lucinda Bostick and Dennisse Bedard.

Field Computer Buy Update: The FY10 field computer buy is complete, and all computers have been delivered to the wings. If you have not received your equipment or are having a problem, please contact your wing HQ. POC: Joseph Hall – jhall@capnhq.gov.

Member E-mail Addresses on eServices: It is very important to keep your e-mail address updated in eServices. To check or update yours, go to the "Review/Edit My Info" link at the top of the eServices homepage.

New Membership Applications: To protect your personal and financial information, new membership applications can no longer be accepted via e-mail. Senior Applications can only be mailed to: CAP/PMM, 105 S. Hansell Street, Maxwell AFB AL 36112. Cadet applications can be mailed there as well or faxed to 334-953-7771.

Additions to CAPWATCH Download Table: Three safety briefing tables have been added to the CAPWATCH text file download, and four columns have been added to the table named "CadetAchv." You'll find these table structures added to the end of the PDF document you access when you click on the "CW Table Definitions" link on the left side of the application page. If, by chance, you click on that link and do not see the additional tables on the last page, please clear your Internet browser cache.

New Feature Added to CAP Safety Briefing Application: A multiple entry feature has been added to the CAP Safety Briefing application to allow commanders and safety officers to input safety briefing attendance for several members at one time without having to use the CAPID dropdown.

PUBLIC AWARENESS & MEMBERSHIP DEVELOPMENT DIRECTORATE

Interim Director: John Salvador – jsalvador@capnhq.gov

Senior Advisor/Support: Col Joseph "Skip" Guimond – jguimondjr@verizon.net

Ribbon-Cutting at National Headquarters: A ribbon-cutting ceremony will be held at National Headquarters on 28 Oct to formally re-open the newly refurbished building at 714 South Hansell Street on Maxwell AFB. There will be short speeches by Maj Gen Amy S. Courter, CAP national commander, and Lt Gen Allen G. Peck, commander of Air University. A brief tour of CAP facilities, including the NOC, will be offered. POC: Ryan Easterling – reasterling@capnhq.gov.

Oil Spill Coverage: The October-December 2010 issue of *Volunteer* magazine will feature several articles about CAP's response to the Gulf oil spill. Extra copies will be produced for marketing and recruitment purposes. Wings are encouraged to use this new resource, which will soon be available. POC: Julie DeBardelaben – jdebardelaben@capnhq.gov.

New CAP Membership Cards: On 1 Oct 2010, the new CAP membership card policy went into effect per the CAP National Executive Committee. Effective on that date, senior members (including Fifty-Year and Life members) and cadets over the age of 18 will receive a new photo membership card **at no cost** when they join CAP or renew their membership. Senior members who do not have a photo on file will receive the new photo membership card with the words "Picture not available" printed on the card where the photo would have been. As of 1 Jan 2012, per the NEC, it will be mandatory for all CAP senior members to have a photo on file in eServices. Cadets over 18 without a photo will have their name printed on the card in the same manner as non-photo membership cards, as the photo is optional for them. Also starting on 1 Oct 2010, members will be charged \$3 each for a duplicate or replacement card, which can be ordered online via eServices or by calling Membership Services toll-free at 877-227-9141. New membership cards will no longer be automatically distributed when members are promoted or transfer units. The new gray CAP membership cards replace both the old "blue" CAP ID card and the optional \$4 photo ID card, which are no longer available. POC: Jim Tynan – jtynan@capnhq.gov.

Social Media: Through PA, CAP has begun establishing a dynamic presence on Facebook (where our account is civil-air-patrol) and Twitter (where we're CivilAirPatrol). Icons for instant access can be clicked on at the top of <http://www.capmembers.com/> or <http://members.gocivilairpatrol.com/>. POC: Julie DeBardelaben – jdebardelaben@capnhq.gov.

PA Awards: CAP NHQ/PA was recognized with three awards from the Southern Public Relations Federation at its annual meeting in Baton Rouge, LA, in late September. The *Volunteer* magazine won an Award of Merit. The VolunteerNow website and last year's feature article on Wreaths Across America both won awards of excellence. POC: Julie DeBardelaben – jdebardelaben@capnhq.gov.
